



Notice

City Commission Regular Meeting

7:00 pm

Monday, March 17, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 03-13-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Presentation of the Sara Hardy Humanitarian Award to Jane Hayes.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of March 3, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of declaring a 1998 Yale Lift Truck surplus and authorizing a purchase order for its replacement, with the truck to be used by Traverse City Light and Power. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of adopting a Resolution Approving a Request from Karukera, LLC, d/b/a Bistro Fou Fou for a New Banquet Facility Permit and Catering Permit to be operated at 106 E. Front Street (the City Opera House) and authorizing the City Clerk to issue the related registration. (Adoption and approval recommended) (Jered Ottenwess, Benjamin Marentette).
- d. Consideration of introducing an ordinance amendment which would require the City Clerk provide notice of a special assessment for single parcels within seven calendar days, rather than within 48 hours of adoption of a special assessment by the City Commission. (Introduction and schedule for possible enactment on April 7, 2014, recommended) (Jered Ottenwess, Benjamin Marentette)
- e. Consideration of a recommendation from the Downtown Development Authority Board of Trustees to eliminate free parking in the Larry C. Hardy Parking Deck on weekends and after 5 p.m. on weekdays in May, September and October; and continuing such free parking during the remaining months. (Approval recommended) (Jered Ottenwess, Rob Bacigalupi)
- f. Consideration of authorizing a consultant agreement for design services for renovations to the Senior Center, with all costs to be paid for by donations. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of authorizing a purchase order for gas monitors for use by the Traverse City Fire Department Hazardous Materials Response Team, to be purchased with grant funds provided by the Federal Emergency Management Agency administered by the Michigan State Police. (Approval recommended) (Jered Ottenwess, James Tuller) (5 affirmative votes required)

- h. Consideration of authorizing a purchase order for self-contained breathing apparatus (SCBA) cylinders for use by the Traverse City Fire Department Hazardous Materials Response Team, to be purchased with grant funds provided by the Federal Emergency Management Agency administered by the Michigan State Police. (Approval recommended) (Jered Ottenwess, James Tuller) (5 affirmative votes required)
- i. Consideration of introducing an amendment to the Traverse City Code of Ordinances to rezone the property at 10597 East Traverse Highway from R-9(A), *Multiple Family Dwelling District*, to R1-b MU *Mixed Use PUD Morgan Farm*, as the developer has indicated they will not have progressed with construction which was a condition of its conditional rezoning, as recommended by the City Planning Commission, which is a housekeeping matter required by city ordinance. (Introduction and schedule for possible enactment on April 7, 2014, recommended)
- j. Consideration of authorizing an agreement for the City Opera House Heritage Association to provide \$130,000 in funds for the Opera House Dressing Room Project and authorizing an agreement for design, specification, bidding and related contract and construction administration services and authorizing the related budget amendment for the receipt of funds for the project. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of authorizing an amendment to the Vendor Agreement with The River for Clinch Park concessions to modify the arrangement. (Jered Ottenwess, Karrie Zeits) (5 affirmative votes required)

4. New Business

- a. Consideration of authorizing an attorney representation agreement for the city to join a class action lawsuit in connection with price fixing of automotive wire harnesses, with no cost for legal services to the city. (5 affirmative votes required) (Jered Ottenwess, Karrie Zeits)
- b. Consideration of adopting a resolution of support for a \$35,000 Michigan Recreation Passport Grant application for the Clancy Park Improvement Project, to include park walkways, bike racks, a new play structure and other site improvements, which commits the city to provide matching funds. (Jered Ottenwess, Russell Soyering) (5 affirmative votes required)
- c. Consideration of adopting a resolution of support for a \$257,500 Michigan Natural Resources Trust Fund Grant application for the Boardman River Boardwalk Project, which would develop a public boardwalk on the southwest bank of the Boardman River from the Eighth Street Bridge to the existing Boardman Lake Trail, which commits the city to provide matching funds. (Jered Ottenwess, Russell Soyering) (5 affirmative votes required)

5. Appointments

- a. Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointment to the Traverse City Light and Power Board. (Jered Ottenwess, Katie Lowran)
- b. Consideration of accepting the resignation of Michael Grant from the Board of Zoning Appeals and establishing an ad hoc interview committee to make a recommendation regarding appointment to the Board of Zoning Appeals. (Jered Ottenwess, Katie Lowran)

- c. Consideration of accepting the resignation of Judy Myers from the Housing Commission and approving an appointment by the Mayor, with approval by the City Commission, to the Housing Commission. (Mayor Michael Estes)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Report from the Mayor serving on the Downtown Development Authority.
 - 2. Report from Commissioners serving on the Light and Power Board.
 - 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 - 4. Report from Commissioners serving on other boards.
 - 5. Minutes of the Traverse City Light and Power Board meetings of February 10, 2014, and February 11, 2014.
- e. Reports and correspondence from non-City officials.

None.

7. Public Comment

- a. Reserved.

None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

k:\tcclerk\agenda\agenda_20140317